

## **COST Action FP1005**

Fibre suspension flow modelling - a key for innovation & competitiveness in the pulp & paper industry

## Short-Term Scientific Missions (STSMs)

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### Outline

- Objectives
- The Applicant
- Home & Host Institutions
- Duration & Financial Support
- Registration & Deadlines
- Assessment
- Approval
- How to submit a STSM Application
- After the STSM...



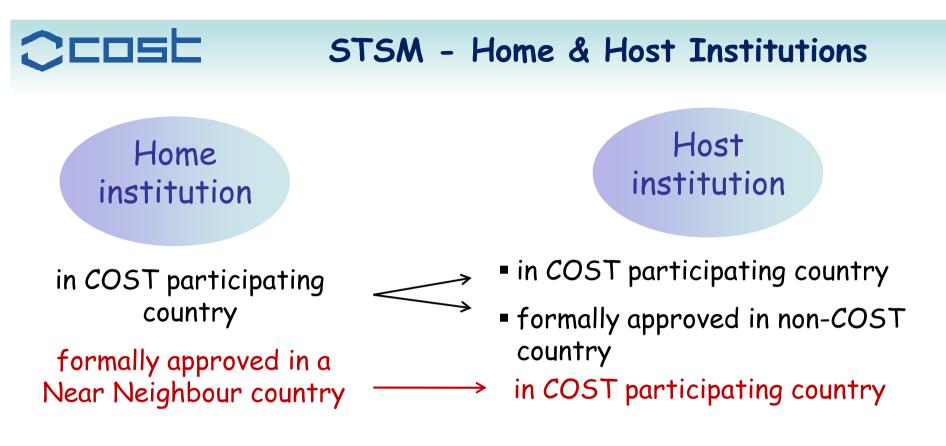
- to contribute to the Action's scientific objectives
- to strengthen the network between Action participants
- to carry out complementary activities, exchange experience by allowing STSM movers
- to **learn/use** techniques (measuring equipment, software, etc.) which are not available in home institution
- to consult their work with external experts etc.
- STSMs are intended for young researchers
- an Action should set up at least 4 STSMs per year



\* Early Stage Researchers (ESRs)\* - non ESRs possible in exceptional cases

# employed in an institution actively participating
in the Action

\* less than PhD + 8 years



- public / private
- STSMs between different Actions may be considered by their MCs
- the Applicant has to obtain the agreement of the host before submitting her/his application

# STSM - Duration & Financial Support

## 🔹 no flat rate

- maximum 2500 € (300 € travel/ 2200 €
   accommodation/ subsistence) for STSMs of 3 months
   or less (minimum 5 days)
- possible extension up to 6 months<sup>\*</sup> => maximum 3500 €
   (300 € travel/ 3200 € accommodation/ subsistence)
- budget must be related to length of STSM and real costs at host location

\* only for ESRs

# STSM - Registration & Deadlines

- The Applicant must use the on-line registration tool at <u>https://e-services.cost.eu/w3/index.php?id=91</u>
- Application should be submitted according to the schedule -MC Chair / STSM Manager
- Application together with the MC approval should be sent to Grant Holder and respect the **deadline** (see slide 17)



- assessment panel (delegated by MC) consisting of:
  - Deputy Chair,
  - STSM Manager,
  - •
- assessors should be excluded from the assessment of proposals in which they may have interest



## STSM - Approval

- STSM Manager circulates the applications -> decision
- MC Deputy Chair informs Grant Holder
- Grant Holder:
  - checks application correctness
  - informs Applicant about the decision
  - 🖊 arranges formalities grant
- STSM decisions are reported to the next MC meeting

# STSM - How to Submit Application

#### https://e-services.cost.eu/w3/index.php?id=91

( )> Cost.eu http:	s://e-services.cost.eu/w3/index.php?id=91	☆ ▾ ♂ 😽 ▾ Google 👂 🚳
	ation in the field of Scientific and Technical Research	
COST Homepage	Online STSM	
COST is supported by the EU RTD Framework Programme	Step 1 of 3 Please complete the following form and click on th Action Number:	he submit button at the end of the page.
STSM type: Regular (Within COST Countries) Near Neighbours (From COST Countries to Near neighbours countries : Armenia, Algeria, Egypt, Russian Federation, Ukraine, Tunisia, Republic of Moldova, Albania, Morocco, Lebanon, Belarus, Georgia, Montenegro, Azerbaijan, Palestine, Syrian Arab Republic) Reciprocal (From COST Countries to Argentina, Australia, New Zealand, South Africa) Commission		Arab Republic)
contract	Start Date:	End Date :
The Council of the European Union	Applicant Details Title: Please Select	Gender: Please Select
provides the COST Secretariat	Family Name:	Early Stage Researcher: Please Select 💌 🚺
	Email:	
	Phone:	
	Institution:	

## STSM - How to Submit Application

- On-line registration Formal STSM application & annexes
- Assessment STSM Manager / MC Deputy Chair
- Approval MC informs Grant Holder
- The Grant Letter Grant Holder sends to the Applicant informing about:
  - the approval

COSE

- the level of financial grant given
- The Applicant accepts (or not) grant and sends back the Grant Letter to Grant Holder



# The Mission...



Within **4 weeks** after completion of the Mission the Grantee submits to the MC Chair / STSM Manager a short scientific report containing:

- **purpose** of the STSM
- description of the work carried out during the STSM
- description of the main results obtained
- future collaboration with host institution (if applicable)
- foreseen publications/articles resulting or to result from the STSM (if applicable)
- confirmation by the host institution of the successful execution of the STSM



- MC Deputy Chair / STSM Manager:
  - approves the STSM scientific report
  - informs Grant Holder that STSM has been successfully accomplished and grant can be paid
- Grant Holder executes the payment



- <u>http://www.cost.esf.org/participate/guidelines</u>
- <u>http://www.cost.esf.org/about\_cost/cost\_storie</u> <u>s/Short-Term-Scientific-Missions</u>
- <u>COST Vademecum (Part B) Grant System</u> (PDF, 1 MB)
- <u>http://www.fp1005.cism.it/pages/FP1005\_stsm.html</u>



#### **4** 1 October 2012

starting not earlier than 1 November 2012 and finishing no later than 1 March 2013.

#### **4** 1 December 2012

starting no earlier than 1 February 2013 and finishing no later than 1 June 2013

#### **4** 1 March 2013

starting no earlier than 1 May 2013 and finishing no later than 1 September 2013

#### **4** 1 June 2013

starting no earlier than 1 August 2013 and finishing no later than 1 November 2013



## We are looking forward to:

- your
- your colleagues
- your collaborators

applications for STS missions...



# Thank you for your kind attention